



**Region D Homeland Security Oversight Committee  
Meeting Minutes  
October 16, 2019  
9:00 A.M.  
University of Missouri Southwest Research Center  
14548 Highway H, Mt. Vernon, MO**

**Attendance:**

**RHSOC Members:**

David Hall, Chair  
Lynn Hollandworth, Fire  
Jeanne Beas, County Health (HSIN Connect)  
Chris Berndt, HSRRS  
David Brock, Public Works  
Paul Carter, Industry/LEPC  
Kavan Stull, Utilities  
JR Webb, 911  
Shea Lane, Volunteer Groups  
David Cope, Agriculture

**RHSOC Alternates:**

Melissa Duckworth, Emergency Management  
Charla Geller, Emergency Management  
Joe Moore, Police  
Randy Foster, Sheriff  
Jessica Wagner, County Health  
Travis Trent, HSRRS  
Bryan Newberry, HSRRS  
Ron Bailey, Public Works  
Gregg Sweeten, Mayor/City Administrator  
Brent Watkins, Industry/LEPC  
Bob Patterson, EMS  
David Compton, EMS  
Zim Schwartze, 911  
Linda Barger, Volunteer Groups  
Julie Stolting, Volunteer Groups  
Russ Conroy, Hospitals

**Ex-Officios:**

Carl Harris, DNR  
Larry Forgey, MDA  
Denise Russell, SEMA

**Guests/Visitors:**

Michelle Branson, OHS (HSIN Connect)  
Tom Charrette, MIC-MoDPS MoSWIN  
Phil Amtower, Christian County EMA  
Cheryl Mitchell, Christian County EMA  
Kim Kinder, Dade County EMA  
Larry Woods, Greene County OEM  
Tom Martin, Stone County OEM  
Scott Allen, Webster County Health  
Roger Brock, Barry County Health  
Darla Mueller, Hickory County LEPC  
Chris Doerr, Hickory County LEPC  
Karla Dye, Hickory County LEPC  
Will Endicott, Liberty Utilities  
Cassie Cunningham, White River Valley Electric  
Jonathan Ayres, Region D WebEOC  
John Elmore, Cox Health

**Staff:**

Dorothy Wittorff-Sandgren, SMOG

**Open Meeting**

***Opening Comments/Pledge of Allegiance***

David Hall opened the meeting at 9:07 a.m., followed by the Pledge of Allegiance.

***Roll Call/Introductions***

Roll call was taken and self-introductions were made.

***Approval of Consent Agenda***

Shea Lane moved and Lynn Hollandworth seconded the motion to approve the consent agenda for the October 16, 2019 meeting. Motion carried unanimously.

## **RHSOC Membership Changeover and Election of Chair & Vice-chair**

### ***Introduction of New Members***

David Hall asked disciplines groups that rolled out to introduce the new primaries. The new discipline primary members were:

Discipline	Primary
HSRRS	Chris Berndt
Public Works	Ron Bailey
Mayor/City Administrator	Gregg Sweeten
Industry/LEPC	Jeff Ussery
Utilities	Will Endicott
EMS	David Compton
911	Zim Schwartz
Volunteer Groups	Linda Barger
Schools	Steve Verheyen

Dorothy Wittorff-Sandgren will send the completed list out once the alternates are confirmed.

### ***Election of Chair – David Hall***

David Hall called for nominees for election of Region D RHSOC Chair. Russ Conroy nominated Chris Berndt for Region D RHSOC Chair and David Compton seconded. There were no other nominations. Motion carried unanimously. Chris Berndt will be the new Chair by vote of acclamation. Travis Trent will be the Primary member for HSRRS.

### ***Election of Vice-Chair – David Hall***

David Hall called for nominees for election of Region D RHSOC Vice-Chair. Chris Berndt nominated Lynn Hollandworth for Vice-chair and Gregg Sweeten seconded. Zim Schwartz also nominated David Pennington and Melissa Duckworth seconded. Lynn Hollandworth was elected Vice-chair by majority vote.

## **Committee Representatives Reports**

### ***RHSOC Chairs Meeting – David Hall***

SEMA presented their list of courses to be funded with the FY19 grant. SEMA expects to be able to put on the following courses with FY19 RHSOC funding: eight ICS 300, eight ICS 400, one L964 All Hazard Situation Unit Leader, one L960 All Hazard Division/Group Supervisor, and two Homeland Security Exercise and Evaluation Program.

Region A Urban gave their presentation highlighting what they are doing with their Homeland Security funding. Much of it focused on the Complex Coordinated Terrorist Attack (CCTA) grant. They have been developing model procedures that can be duplicated in other jurisdictions across the country. This has been done through planning, training and exercises, so it is anticipated to be highly effective once prepared for distribution. They have also been conducting numerous exercises on a wide variety of other threats faced by the region.

### ***Exercise/Training – Melissa Duckworth***

Written report in handouts. Ms. Duckworth pointed out the upcoming trainings to be put on by SEMA. She reported that the Tabletop Exercise held on September 12 was a success. A Full-Scale Exercise is scheduled for October 31 from 9:00 a.m.-12:00 p.m.

**TICP Working Group – Jonathan Ayres**

Nothing to report.

**WebEOC Group – Jonathan Ayres**

The Region D WebEOC Administration Team had three meetings with SEMA and the Kansas City Region to resurrect the FUSION platform and connectivity to the State of Missouri WebEOC Platform, along with the Kansas City Region. Meetings were held in July, August, and September, when a change of staff at SEMA had occurred. No further information or dialog has been provided to Region D or the Kansas City Region by SEMA regarding FUSION connectivity. As always, those jurisdictions that would like to have training courses presented in their jurisdiction, please email in that request so that we can coordinate trainers and schedules.

**Strategic Planning Working Group – Ted Martin**

Not present. Nothing to report.

**Old Business**

**Homeland Security Grant Program Procurement Updates – Dorothy Wittorff-Sandgren**

FY17: Everything for FY17 has been purchased and there is \$8,303.47 remaining to be returned to OHS. Joni McCarter said that the funds could go towards two more radios for Western Taney County Fire District and headphone equipment for the Telex project for the Greene County Communications Vehicle since the projects were split between FY17 and FY18, pending approval of the RHSOC. Since leftover money is to go towards Interoperable Communications, it is better to keep it in the region. Ron Bailey moved and Zim Schwartze seconded the motion to use the remaining funding to pay for the two radios for the Western Taney County Fire District project and the headphone equipment for the Greene County Telex project.

Roll call vote was taken as shown below and motion passed.

RHSOC Member	Vote	RHSOC Member	Vote
Melissa Duckworth	Yes	Brent Watkins	Yes
Joe Moore	Yes	Will Endicott	Yes
Randy Foster	Yes	David Compton	Yes
Lynn Hollandworth	Yes	Zim Schwartze	Yes
Jeanne Beas	Yes	Linda Barger	Yes
Chris Berndt	Yes	David Cope	Yes
Ron Bailey	Yes	Russ Conroy	Yes
Gregg Sweeten	Yes		

FY18: 41% of the purchasing has been completed.

**THIRA – David Hall**

The first THIRA workshop was held on August 21. Participants were divided into groups, each covering one of the four scenarios provided by OHS. The scenarios were a Complex Coordinated Terrorist Attack, a Severe Weather System, a Pandemic, and a New Madrid Seismic event. They completed the first three steps of the THIRA process to establish capability targets. The second THIRA Workshop will be at the Community Room at Fire Station 8 on October 30 from 9:00 a.m. to noon. The SPR portion of the THIRA process will be completed at this meeting. This should complete the process. OHS wants the THIRA information back by November 15.

***Inventory Requests – Dorothy Wittorff-Sandgren***

Bob Patterson requested the disposition of 17 Motorola MC70 Semi-rugged Pocket PCs that were purchased with FY07 funds for Mercy EMS. They are outdated and can no longer be used. David Compton moved and Russ Conroy seconded the motion for the disposition of Mercy EMS's 17 Motorola MC70 Semi-rugged Pocket PCs. Motion carried unanimously.

**New Business**

No new business.

**State Reports**

***OHS/HSGP Updates – Michelle Branson***

Ms. Branson reminded everyone with projects funded with the FY19 grant that a Nationwide Cybersecurity Review (NCSR) was required in order to receive the funding. The proof of completion is due into OHS on December 15.

***Interoperable Communications – Tom Charrette***

Written report in handouts. Mr. Charrette emphasized that the dates, times and locations were still to be determined for the 2019 Training and Technical Assistance. Also, MO DPS sponsored Communications Vehicle Rodeo, Incident Communications Technician (COMT)/Communications Unit Leader (COML), and Incident Dispatch (INTD) planning is in process. The MO Field Operations Guide has been updated, and effective July 1 are Radio Interoperability Guidelines for radios and radio equipment. Finally, he stated that the Missouri Interoperability Center (MIC) is providing project and administrative support for the 911 Board.

***DHSS - Douglas Baker***

Not present. No report.

***DNR Update – Carl Harris***

Carl Harris reported that response protocol for DNR is evolving.

***Agriculture Update – Dr. Larry Forgey***

There has been another change in personnel. Greg Onstott is the Ag Manager.

***Mutual Aid – Bob Patterson***

Bob Patterson reported that all regions in the state have an EMS Mutual Coordinator appointed as well as Deputy Coordinators for Ground and Air. Region D's is Shane Vaughan. Jason Smith is the Deputy Coordinator for Ground EMS and DJ Satterfield for Air EMS. Bob Patterson is the Statewide Mutual Aid Coordinator. The team is active and meets monthly to review major responses, updates etc. Coordinators recently received multi-band portables to aid in responses using a dedicated statewide talk group.

***IST – Scott Moore***

Not present. Written report in handouts.

**Annual Reporting**

David Hall and Dorothy Wittorff-Sandgren explained that the Annual Reporting was started this year to coincide with the Annual Meeting to help the RHSOC in several ways. These numbers will be reported at the Annual Meeting first and foremost to let everyone know how much the funding has been used for the region. Since the scoring system has been changed so that we no longer have a Q&A meeting for those

applying for funds, this information can also be out there for future scorers to know how much the projects are being used and how important the project is for the region. This information will also be valuable for the future strategic plan. Ms. Sandgren added that the written reports need to be emailed to her so they can be compiled in one Annual Report that will be emailed out to everyone. The information is also important for OHS because they are required to report to the Feds, and we will have the information ready for them each year when requested. OHS would like the report by December 1, so Ms. Sandgren needs your written reports by the middle of November.

For the first report, Mr. Hall asked for numbers for the past three years and moving forward, it will only be annually. Several funding recipients that were present gave brief oral reports on their projects.

**Disciplinary Group Reports**

*Volunteer Groups* – Julie Stolting reported that there was a non-profit organization called 4-State Search and Rescue that had K9 dogs used for missing persons and water rescue. It is a local group out of Newton County, and they will travel around the states of Missouri, Arkansas, Oklahoma and Kansas. Shea Lane stated that a Disaster Preparedness 101 Course is available through the Catholic Charities of Southern Missouri.

*Agriculture* – David Cope reported that by January 1, 2023, cattle producers will be required to use RFID ear tags to identify livestock rather than the USDA metal tags when moving across state lines. Feeder cattle and others moving directly to slaughter are not subject to this new RFID requirements. Any cattle without RFID ear tags cannot move interstate and will have to be retagged, unless they are going straight to slaughter. This is designed to improve animal traceability through an animal disease outbreak. These tags will be read when animals go through an auction market, for example. If an animal is found to be diseased, it can be traced back to that auction market and from there to the previous location. Potential animals in contact there can also be looked at to see if they show signs of disease.

**Other Business/Open Discussion**

Tom Martin announced that Civil Air Patrol is available for events. Requests need to go through SEMA.

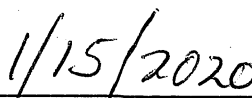
**Next Meeting Date**

The next meeting is scheduled to be held on January 15, 2020 at 9:00 a.m. Location will be the MU Southwest Research Center in Mt. Vernon.

**Adjourn**

Meeting adjourned at 10:25 a.m.

  
Chris Berndt, Region D RHSOC Chair

  
Date Approved

## RHSOC Training & Exercise

- **UPCOMING TRAININGS:** register through [sematraining.com](http://sematraining.com); there is a maximum limit on students and some are full or almost full.
  - 10/17- HazMat Tech Refresher- Monett
  - 10/17-10/20- HazMat Operations- Crowder College- Local Only
  - 10/19- HazMat Basic Life Saver- Dade County
  - 11/5-11/6- EOC Management & Operations- Greene County
  - 11/18-HazMat Awareness- Springfield Fire-Local Only
  - 11/19-11/22- HazMat Operations- Springfield Fire
  - 12/2-12/3- Evacuation & Re-Entry Planning- Greene County
  - 12/2-12/6 & 12/9-12/13- HazMat Technician- Springfield Fire
- These are only the trainings in Region D; a full list can be found at [sematraining.com](http://sematraining.com). Those trainings listed as Local Only do not provide lodging and reimbursement for meals/mileage. Those trainings listed as MERC are hazardous materials classes offered through the Missouri Emergency Response Commission.
- Changes at SEMA Training. Travel and Meal Reimbursement changes went into effect January 1, 2019. Mileage to be eligible for lodging is 75 miles or more from the class location (used to 50 miles) and meals are no longer reimbursed. MERC courses are excluded from the changes.
- Regional Exercises- Tabletop Exercise held on September 12, 2019 from 1:00-4:00pm at the Greene County PSC. Full-Scale Exercise scheduled for October 31, 2019 from 9:00a-12:00p in each jurisdiction's EOC. All exercises must now be registered for through the [sematraining.com](http://sematraining.com) site just like you register for training.
- I interested in the other exercises going on around the region. If you have one in your community through another agency/organization I would love to know about it.

Respectfully submitted by: Melissa Duckworth; [melissad@co.taney.mo.us](mailto:melissad@co.taney.mo.us)

## MISSOURI INTEROPERABILITY CENTER UPDATE SEPTEMBER 2019

### Missouri Statewide Interoperability Network Update

- MOSWIN Infrastructure Update new sites projected for FY20
  - Windsor
  - Golden City
  - Echo Bluff
  - Grant City
  - James A Reed – Lee's Summit
- Zone Partnership MOU
  - Zone 2 – City of St. Louis, Lambert Intl. Airport, Bi-State Authority
    - Renewed August 2019
  - Zone 4 - City of Springfield/Greene County/Springfield Utilities

### Statewide Interoperability Coordinator (SWIC) Activities

- 2019 Training and Technical Assistance – dates, time and location to be determined
  - Incident Tactical Dispatcher – September 10-13 Overland Park, KS
- MO Field Operations Guide: update complete – will be available via smartphone app
- Central States Communications Exercise is scheduled to be held at the Downstream Resort Complex in Quapaw, OK / Joplin, MO on September 25-27, 2019
  - Event registration is online at [www.central-states-comms.org](http://www.central-states-comms.org)
- MO DPS sponsored Communications Vehicle Rodeo, COMT/L, INDT planning in process
- Radio Interoperability Guidelines for radios/radio equipment effective July 1, 2019
  - Applies to all Federal grant requests for radios/radio equipment

### MIC - 911

- MIC providing project and administrative support for the 911 Board
  - MO 911 Service Board Meeting October 8 – MO PSCC Kansas City
  - NHTSA 911 Grant – awarded – August 9
    - DPS/MIC facilitating grant
    - Outreach meetings being scheduled
    - PSAP NG 9-1-1 readiness survey being developed; will be distributed this quarter. Targeting 100% participation

### MO SLIGP – FirstNet Update

- There are 1,200 approximately AT&T tower sites in Missouri
- 466 have installed FirstNet equipment and are broadcasting Band 14 – (Band 14 = Black SIM card allowing for priority and preemption for public safety subscribers)
- And additional 152 will have Band 14 by the end of 2019 – 618 total
- 15,273 FirstNet subscribers in MO
  - 2,351 are extended primary with Level 4 priority

- 6,967 primary (agency paid) with Level 2. Priority Level 2 is highest priority level available until the device is elevated in the "Uplift Portal" during an incident
- 5,897 subscriber-paid (non-agency paid) devices – Level 3 priority
- 8,355 – Black SIMS – devices with Band 14 capability – Recommended - agencies should only purchase devices that are Band 14 capable to benefit from the public safety only spectrum AND FirstNet deployable site on wheels are Band 14 sites.





## **SOUTHWEST MISSOURI INCIDENT SUPPORT TEAM**

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### **RHSOC Update/Annual Report**

**October 11, 2019**

2019 has been a year of growth for the Southwest Missouri IST. We started off with several large projects in conjunction with new guidelines set by the Missouri Incident Management System and SEMA. These new guidelines required us to form committees with specific tasks:

**SOG/Policy** – This committee is reviewing our current SOGs and applying/adapting them to meet a higher standard. They also review the concept of operations to ensure we are working towards a common goal.

**Logistics** – To date, this group has had a heavy lift. They collaborated between the three recognized teams and developed an inventory within Salamander and generated an optimal cache of equipment for each team. SW IST was awarded EMPG funds through SEMA to help us achieve an adequate level of equipment and supplies to meet this standard. We are in the purchasing stage of this process.

**Communications-IT** – Working towards a common operating picture, this group looks at our current infrastructure and how we adapt to MOSWIN and other systems within the state. They are also part of the workgroup reviewing WebEOC for better use.

**Credentialing** – It is a goal to make credentialing in Missouri achievable and to provide integrity in the process. This group reviews request for credentialing and submits suggestions to the policy group for presentation to MIMS advisory.

**Training** – SEMA has taken a proactive approach to providing position specific training state-wide. This group looks to assist SEMA in located class needs and offerings around the country.


The MIMS advisory group was put on hold as the state dealt with flooding in almost every region. We have started back up as a group and are continuing to work towards the goal of strengthening the IST presence in Missouri.

We also improved our deployment request tracking process. To date, we have been requested:



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EMAC – 4 attempts/responses  
Missouri – 4 requests/responses  
Region D – 3 response

We also began interacting with our agencies within the region. This includes MoDOT, SW Missouri PIO group, Queen City Area Chief Association and MUFRTI. We continue to include representation of the IST at several of the ICS courses delivered statewide. We look for any opportunity to engage our partners and share our resources.

While we are not great at taking pictures, below are some of the responses from 2019:




We responded as a short team to Seymour in assistance with an Ice Storm. This was a one-day response.



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We assisted the Central States Communications Association with their bi-annual full-scale exercise. This was a three-day deployment providing overhead positions in support of the exercise. This brought 8 team members to Downstream for the deployment.



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We are looking forward to 2020 for the IST. The Battlefield Fire District continues to support the equipment cache of the team and is planning for upgrades/sustainment of the equipment cache throughout the year. The next big item for the team will be the AHIMTA conference in St. Louis in December. Several of the team will be providing logistical support for the conference as well as attending.

Thank you for your continued support of the Southwest Missouri Incident Support team.

SW MO IST Command Staff

**Southwest Missouri Incident Support Team**  
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