



**SOUTHWEST MISSOURI COUNCIL OF GOVERNMENTS**  
**Executive Committee Meeting Minutes**  
**Tuesday, May 9, 2023**  
**3:00 p.m.**  
**Meyer Alumni Center Conference Room**

**ATTENDEES:** Cindy Stephens, Duane Lavery, Todd Wiesehan, Jerry Harman, Steve Childers, Chris Coulter, and Wayne Blades  
Staff: Jason Ray, Jane Hood, and Courtney Pinkham

**Open Meeting** – Cindy Stephens

**1. Approval of May 9, 2023, Agenda**

Agenda amended - Item 6 is now 6A and add 6B as. "Springfield Regional Work Readiness"  
*Motion made by Steve Childers and seconded by Chris Coulter to approve the May 9, 2023, Amended Agenda. Motion carried.*

**2. Approval of February 14, 2023, Minutes**

*Motion made by Steve Childers and seconded by Duane Lavery to approve the February 14, 2023, Minutes. Motion carried.*

**3. Approve MO Office of Administration State Aid Application** – Jason Ray

*Motion made by Steve Childers and seconded by Wayne Blades to approve the MO Office of Administration State Aid Application. Motion carried.*

**4. Authorize FY24 MoDOT Application and Local Match** – Jason Ray

Authorizes SMCOG to submit budget and workplan along with local 20% match of \$20,315.20 to MoDOT for next fiscal year.

*Motion made by Steve Childers and seconded by Jerry Harman to authorize the FY24 MoDOT Application and Local Match. Motion carried.*

**5. Authorize MoDHSS Active Transportation Application (if awarded)** – Jason Ray

Grant Application for \$15,000 to do an active transportation plan for Kimberling City.

*Motion made by Chris Coulter and seconded by Todd Wiesehan to authorize MoDHSS Active Transportation Application. Motion carried.*

**6.a. Approve Coney Island Planning Services Contract** – Jason Ray

*Motion made by Duane Lavery and seconded by Wayne Blades to approve Coney Island Planning Services Contract. Motion carried.*

**6.b. Approve Springfield Area Chamber of Commerce Regional Work Readiness Survey Contract**

Springfield Chamber has asked SMCOG to survey all entities in our region that provide work training/skills assessment programs.

*Motion made by Steve Childers and seconded by Jerry Harman to approve the Springfield Area Chamber of Commerce Regional Work Readiness Survey Contract. Motion carried.*

**7. Approve Bank Transfers** – Documentation included in meeting packet. Jason Ray Remaining 3<sup>rd</sup> quarter expenses. Transfer \$3,822.74 from the SMCOG EDA Partnership Planning Account FY22 to the SMCOG General Account.

*Motion made by Steve Childers and seconded by Duane Lavery to approve bank transfer from SMCOG Partnership Planning Account FY22 of \$3,822.74 to SMCOG General account. Motion carried.*

January through March personnel, fringe & services. Transfer \$24,123.84 from the SMCOG EDA Partnership Planning Account FY22 to the SMCOG General Account.

*Motion made by Steve Childers and seconded by Chris Coulter to approve bank transfer from SMCOG Partnership Planning Account FY22 of \$24,123.84 to SMCOG General account. Motion carried.*

Expenses (i.e-.copier, phone etc.) for 3<sup>rd</sup> quarter. Transfer \$2,712.16 from the EDA Revolving Loan Fund to the SMCOG General Account.

*Motion made by Duane Lavery and seconded by Wayne Blades to approve bank transfer from EDA Revolving Loan Fund of \$2,712.16 to SMCOG General account. Motion carried.*

January through March personnel, fringe & services. Transfer \$5,224.91 from the EDA Revolving Loan Fund to the SMCOG General Account.

*Motion made by Steve Childers and seconded by Chris Coulter to approve bank transfer from EDA Revolving Loan Fund of \$5,224.91 to SMCOG General account. Motion carried.*

**8. FY24 Budget Discussion** – Jason Ray

March financials closed last week; this is not finalized. We will have a full budget for the June Executive Committee meeting. Cindy Stephens asked where we were at with the SMCOG Dues increase. Jason explained the process and stated that we needed to make this a priority. The audit is moving forward. We had initially hired the firm conducting the audit for 3 years, that term is nearing an end. Wayne Blades asked if we needed to have a state audit done, Jason answered we do not.

**9. Program/Project Updates** – Jason Ray

Reviewed projects staff are currently working on.

**10. Other Business**

**11. Adjourn**

*By Cindy Stephens*