



SOUTHWEST MISSOURI COUNCIL OF GOVERNMENTS
Executive Committee Meeting Minutes
Tuesday, February 8, 2022
3:00 p.m.
Zoom Meeting

ATTENDEES: Chris Coulter, Cindy Stephens, Jerry Harman, Bill Monday, Todd Wiesehan, Duane Lavery, Wayne Blades, Steve Childers, Courtney Pinkham, and Jane Hood

Open Meeting – Chris Coulter

1. **Approval of February 8, 2022 Agenda**

Motion made by Duane Lavery and seconded by Cindy Stephens to approve the February 8, 2022 Agenda. Motion carried.

2. **Approval of November 9, 2021 Minutes**

Motion made by Bill Monday and seconded by Jerry Harman to approve the November 9, 2021 Minutes. Motion carried.

3. **Service Agreements** – Jane Hood (service agreements were emailed out prior to meeting)

a. Committee was asked to approve SMCOG contract with the City of Lockwood to do a Community Plan for \$8,400 between March 1, 2022 – September 30, 2022.

Motion made by Cindy Stephens and seconded by Duane Lavery to approve the Lockwood Community Plan contract. Motion carried.

b. Committee was asked to approve SMCOG contract with the Village of Coney Island to do a Comprehensive Plan for \$5,684 between March 1, 2022 – September 30, 2022.

Motion made by Bill Monday and seconded by Jerry Harman to approve Coney Island Comprehensive Plan contract. Motion carried.

c. Committee was asked to approve Webster County Comprehensive Plan in which we will be partnering with CMT as a subconsultant at a fixed fee cost of \$26,505. This is at the request of the Webster County Commission.

Motion made by Cindy Stephens and seconded by Bill Monday with Duane Lavery abstaining. Motion carried.

d. Committee was asked to approve two 604(b) service agreement with Marshfield and Seymour. This is a pass through between MoDNR and Marshfield and Seymour. The cities will be responsible for any overrun.

Motion made by Todd Wiesehan and seconded by Allen Kunkel with Duane Lavery abstaining. Motion carried.

e. On our master agreement with MSU, they are wanting a dollar amount added to not exceed a certain amount for reimbursement. Jason has used the amount budgeted which is \$552,510. This amount can be amended if those numbers change in the future. (The proposed updated agreement with the amount was sent out prior to meeting.)

Motion made by Duane Lavery and seconded by Steve Childers with Allen Kunkel abstaining. Motion carried.

4. Establish SMOG Hourly Rate – Jane Hood

SMOG has been using the hourly rate of \$35/hr for a long time. Most of our contracts are preset fees. We would like to raise the \$35/hr to \$45/hr. It would not affect many of our communities as most are the set fee contracts. Discussion was held and all agreed that the fee needs to be increased. However, they would like to know how Jason arrived at the \$45/hr.

Motion made by Bill Monday and seconded by Duane Lavery to table this action until they receive the information from Jason as to how he arrived at this number. Motion carried.

5. Program/Project Updates -Jane Hood

Continue to try to find additional money for the Branson water treatment facility update.

Thomas is working on Hazard Mitigation Plans for Taney and Lawrence Counties.

Jake Phillips is our new planner, coming from the city of Branson. He is working on several projects including comp plans and the City of Ozark.

Kjella is working on website updates.

Aishwarya is working on Aurora sub area plan, Marshfield Transportation, applications for Bolivar, etc.

Staff working with Urbana, City of Fair Play for drinking water and sewer, Seymour and Marshfield.

6. Other Business

None.

7. Adjourn

Motion made by Cindy Stephens and seconded by Bill Monday to adjourn. Motion carried.